

GRADE 6 TRANSITION POLICY

PURPOSE

- To provide a smooth and efficient transition from primary to secondary school with support required for those who require it.

GUIDELINES

- Our school will appoint a staff member to coordinate our grade 6 transition program.
- Information nights are organized by the secondary colleges so prospective parents and students can experience the facilities and programs that they have to offer.
- Primary students will have access to Open Days where they have the opportunity to visit each secondary college.
- The transition coordinator will communicate with the secondary colleges and parents to confirm the enrolment of children into a secondary college.
- Letters will be sent to parents of enrolled children to inform them of the orientation program organised by the secondary college.
- Grade 6 teachers will provide information to the secondary colleges and meetings will be organised with parents of children with special needs to discuss programs and resource requirements.
- Primary students will have access to a state wide Orientation Day late in term 4 when they visit their chosen secondary college.
- All parents should receive detailed information packages about the school, including book lists.

EVALUATION

The effectiveness of the program will be ascertained by anecdotal comments from parents and grade 6 teachers.

This policy will be reviewed as part of the school's cyclic policy review process May 2015.



COUNCIL APPROVED: _____

DATE: _____