

REPEATING A GRADE LEVEL POLICY

PURPOSE

To provide a structure and procedure for a child repeating a grade level.

GUIDELINES

- Before a child can repeat a grade level the teacher must initiate discussion with the child's parents, the sub school leader, other teachers if appropriate and the Student Welfare Coordinator.
- Discussions should take place early in the year to ensure that other programs could be put in place and repeating the grade level is the last resort. The child's progress will be closely monitored through Individual Learning Improvement Plans and reported to parents and the sub school leader on a regular basis.
- Student support services via a referral will be accessed if appropriate through the normal channels.
- A report is made on the child by the class teacher using the attached proforma.
- Areas of student performance to be considered are:
 - Age/maturity
 - Level of academic achievement
 - Social skills
 - Responsibility
 - Work Habits
 - Independence

- Repeating a grade is only one strategy in assisting a child with learning difficulties. All other strategies must be accessed prior to a child repeating a grade.

EVALUATION

All policies will be reviewed as part of the school's cyclic review process.
This policy will be reviewed in May 2014.

The effectiveness of this program will be determined by anecdotal feedback provided by teachers.



COUNCIL APPROVED: _____

DATE: _____

