

ASSESSMENT AND REPORTING POLICY

PURPOSE

To provide parents with accurate information in regard to their child's learning.

GUIDELINES

Teachers will use a range of ongoing assessment strategies to collect information on which the reports are based.

Assessment information will be collated on a regular basis by the class teacher and stored in student files as appropriate.

Assessment strategies will include DEET initiatives such as:

- School Entry Assessment Program (for preps)
- English Online Interview
- EYLP Observation survey (grade one)
- NAPLAN – (grades 3 & 5)
- On demand testing.

Reports to parents should include information about:

- Student's performance in VELS domains.
- Student's individual achievements.
- Student's next area of development.
- Social skills performance.

There will be one parent teacher conference following the mid- year report. Other parent teacher conferences may be arranged at request of either the parent or teacher at a mutually acceptable time. Specialist teachers are also available for parent teacher conferences.

Written reports will be completed by teachers using data collected from their various assessment sources. These reports will be designed according to DEET guidelines and ensuring that it reflects the teaching program. The reports will be completed mid year (end of term 2) and end of year.

Individual Learning Improvement Plans are another form of reporting to parents. They may be used for students with specific needs. These will be negotiated between the class teacher and the parent and be reviewed on a regular basis.

EVALUATION

All policies will be reviewed as part of the school's cyclic review process. This policy will be reviewed in August 2014.

The effectiveness of this program will be determined by feedback from the Annual parent survey and the numbers attending the conferences.

COUNCIL APPROVED: _____
DATE: _____

